



## Montcalm County 4-H Accessibility Checklist

This checklist should be used when exploring possibilities for reasonable accommodation(s) for persons with disabilities during 4-H events and/or activities.

Name of person needing accommodations: \_\_\_\_\_

Role: 4-H Youth \_\_\_\_\_ 4-H Adult Volunteer: \_\_\_\_\_ Other: \_\_\_\_\_

If other, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4-H Club: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4-H Event or activity: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide answers to the following questions:**

1. What is the disability of the 4-H member (describe disability)?
2. What are the functional limitations of the disability?
3. Do the functional limitations limit or prevent participation of the 4-H member in the 4-H event and/or activity?



4. IF functional limitations limit or prevent the 4-H member's participation, are there any reasonable accommodations that will allow the 4-H member to participate?

a. If yes, please describe the accommodation(s) that are being requested.

b. If no, or if you have questions, please contact MSU's DEI Specialist, Imelda Galdamez at [galdamez@msu.edu](mailto:galdamez@msu.edu).

**Key points to consider:**

- We will not alter the fundamental nature of the program or the essential criteria for participation.
- Participants with disabilities will be judged by the same rules as other participants, however we can allow for modifications on how each species is shown.
- Modifications and rules will vary by species and will be reviewed by the species superintendents.
- Functional limitations with or without reasonable accommodations, should not pose a direct threat to the person with disabilities or others.
- Direct threat = significant risk of substantial harm. There must be evidence that an actual threat exists; the concern for direct threat cannot be based on speculative or hypothetical threats.
- Must consider whether direct threat can be eliminated or reduced below the level of "direct threat" by "reasonable accommodation".

If an accommodation is needed in order to be successful at a 4-H program or event, please contact the Montcalm County MSU Extension Office at (989) 831-7500. Requests should be made as far in advance as reasonably possible. Please know that we will do our best to provide all requested accommodations.

Request submitted by (print): \_\_\_\_\_

Request submitted by (sign): \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_

Request received by (print): \_\_\_\_\_

Date: \_\_\_\_\_ Accommodation review sheet attached? \_\_\_\_\_

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